

Registration Policy

The in-person 2024 ASDS Annual Meeting will be held in Orlando, Florida, at the Rosen Shingle Creek on Oct. 17-20.

Prerequisites for Participation

- Member and non-member dermatologists: Must be actively practicing / employed fulltime by a medical entity that is focused on dermatologic surgery or honored as a Life Fellow.
- Non-member dermatologists: Must provide proof of certification in dermatology by the American Board of Dermatology, the Royal College of Physicians and Surgeons of Canada, the American Osteopathic Board of Dermatology or international equivalent, including the year certified.
- **Fellows-in-Training:** Must provide letter confirming enrollment in a dermatology fellowship, if not already on file with ASDS.
- Residents: Must be enrolled in an ACGME-approved dermatology program.
- Administrative Staff and Clinical Staff: May register for only those sessions designated for "Clinical Staff/Unrestricted Admission."

Registration

Registration can be submitted online at <u>asds.net/AnnualMeeting</u>. Full payment through a credit card transaction is due upon registration to secure your space. If online registration is not an option for you, registration can be taken over the phone. Call ASDS at 847-956-0900, Monday through Friday, 8:30 a.m. to 5 p.m. CT.

Registration will be accepted upon receipt of the completed online registration with full payment, verification that prerequisites have been met (with accompanying documentation provided) and space availability. Should you fail to receive a meeting registration confirmation prior to departure, please contact ASDS Education Department at 847-956-0900 or education@asds.net.

Note: Registrants are responsible for making their own hotel and travel reservations.



Cancellation/Refund Policy

Refund Policy

Refunds will be granted prior to September 16, 2024, minus a \$200 USD administrative fee. After this date, no registration refunds will be granted. Please allow 15 business days for processing of your request. Email refund requests to education@asds.net or send written cancellation requests to ASDS, 1933 North Meacham Road, Suite 650, Schaumburg, IL 60173. ASDS is not responsible for travel expenses or penalties under any circumstances.

Registrants assume full responsibility for notification to and verification of receipt by ASDS Headquarters.

Registration and attendance at or participation in the ASDS Annual Meeting constitute an agreement by the registrant to the Society's use and distribution (both now and in the future) of the registrant or attendee's image or voice in photographs, videos, electronic reproduction and audio of such event activities.

ASDS reserves the right to cancel a session based on registration levels. Registrants will be notified by email and a formal letter of cancellation will follow in the mail. In the event of ASDS cancellation, registration fees are refundable. However, travel penalties are the responsibility of the registrant.

Wellness Clause

By attending or participating in the 2024 ASDS Annual Meeting, a participant hereby releases and holds harmless ASDS, its directors, officers, agents, employees, members and representatives, of and from any and all claims, liabilities, actions, damages, costs or expenses of any kind arising out of, in connection with, or relating to representatives attending or participating in the Annual Meeting, including, without limitation, any illness, damages or injury whatsoever resulting from travel to and from, and attendance at, the Annual Meeting, participation in events related to the Annual Meeting, exposure to an infectious disease (including COVID-19) or the manner in which the Annual Meeting or its related events and activities are conducted (collectively, "Claims"). All participants understand and agree that this release includes, without limitation, any Claims based on the actions, errors, omissions or negligence of ASDS, its directors, officers, agents, employees, members and representatives, whether a condition giving rise to any Claims occurred before, during or after a participant attended or participated in the Annual Meeting.



Continuing Medical Education Information

ASDS CME Mission

The American Society for Dermatologic Surgery (ASDS) is an organization whose primary purpose is to promote optimal quality care for patients as well as support and develop investigative knowledge in the field of dermatologic surgery. The Society carries out this mission to further the interests and needs of the specialty, with the underlying purpose of contributing to the delivery of quality care in the ambulatory setting.

Accreditation Statement

The American Society for Dermatologic Surgery is accredited by the Accreditation Council for Continuing Medical Education (ACCME) to provide continuing medical education for physicians.

ACGME / ABMS Desirable Physician Attributes / Competencies

ASDS acknowledges the need for CME content to be designed within the context of desirable physician attributes as expressed by the ACGME / ABMS Core Competencies and the Dermatology Residency Committee. Aligned with Criterion # 6 of the Accreditation Council for Continuing Medical Education's Provider Requirements for CME, ASDS develops the content of educational activities to address the ACGME / ABMS Core Competencies.

- **Patient Care** that is compassionate, appropriate and effective for the treatment of health problems and the promotion of health.
- Medical Knowledge about established and evolving biomedical, clinical and cognate (e.g., epidemiological and social behavior) sciences and the application of this knowledge to patient care.
- Practice-based Learning and Improvement that involves investigation and evaluation of their own patient care, appraisal and assimilation of scientific evidence, and improvement in patient care.
- **Interpersonal & Communication Skills** that result in effective information exchange and teaming with patients, their families and other health professionals.
- Professionalism as manifested through a commitment to carry out professional responsibilities, adherence to ethical principles and sensitivity to a diverse patient population.
- **Systems-based Practice** as manifested by actions that demonstrate awareness of and responsiveness to the larger context and system for health care and the ability to effectively call on system resources to provide care that is of optimal value.



Disclosure of Relevant Financial Relationships

All faculty and planners are required to disclose relevant financial relationships that they or their first-degree relatives have with any commercial interests through completion of ASDS disclosure and attestation forms; disclosure information is listed in course materials. Faculty are also requested to make a verbal disclosure at the start of their presentation(s), supplemented by a disclosure slide to ensure that this information is shared with attendees prior to the start of an educational activity.

Additionally, attendees are required to disclose relevant financial relationships if they participate in discussion during an educational activity, e.g., question-and-answer sessions. Members of industry are allowed to sit in on some educational sessions as silent observers, however, their participation in discussions, question-and-answer sessions or other verbal exchanges are strictly prohibited based on ACCME guidelines for fair and balanced content.

Relevant financial relationships, as defined by the ACCME, are financial relationships in any amount occurring within the past 24 months that create a conflict of interest (e.g., when an individual's interests are aligned with those of a commercial interest, the interests of the individual are in conflict with the interests of the public). In most cases, these relationships would be with companies that sell health care products or services that are consumed by or used in the treatment of patients. The intent of disclosure is to provide attendees with information so that they can make their own determination whether or not disclosed relationships influenced the content of an educational activity.

Resolution of Conflicts of Interest

ASDS is committed to providing an open forum for the exchange of ideas and methodology for dermatologic surgery and related basic sciences, as well as ensuring that the content of its educational activities is scientifically based, accurate, current and objectively presented. ASDS has developed policies that will resolve all conflicts of interest prior to the educational activity being delivered to attendees.

Unapproved Use Disclosure

ASDS requires that faculty disclose to attendees when off-label use of products or procedures are being discussed (not approved for the indications being discussed) or experimental and/or investigational (not FDA-approved). These disclosures are intended for continuing medical education, not to promote off-label use of products / procedures. If attendees have questions, they should contact the medical affairs department of the manufacturer for the current approved use information.



Disclaimer

Attendees understand that medical knowledge is constantly evolving, and that the views and techniques of faculty are their own and may reflect innovations and opinions not universally shared. The views and techniques of faculty are not necessarily those of ASDS but are presented to advance medical education and should be based on best available medical evidence. ASDS disclaims any and all liability arising out of information presented in this course. Attendees also understand that healthcare facilities, labs and hands-on instruction and practice present inherent dangers and as such they shall conform to all proper medical practices and procedures for the treatment of patients for whom no medical history is available; attendees in educational activities that include hands-on practice will be required to sign a release from liability waiver. ASDS disclaims any and all liability for injury or other damage resulting in any way from attendance and participation in educational activities.

Course Policies

Code of Conduct

ASDS expects all attendees to maintain high standards of professional conduct and uphold the policies and procedures set forth for educational courses. To the degree that attendees – individually or collectively – purposefully and fraudulently circumvent the Society's rules, regulations and ethical standards, ASDS views such conduct as a serious violation that will jeopardize attendance at the course and could jeopardize attendance at future Society courses and meetings.

Session Admittance

Sessions that have no fee and do not require a ticket for admittance will be first-come, first-served for eligible categories. Attendees of indicated ticketed sessions must have a confirmed registration for admittance.

Ticketed Sessions

Sessions that have a fee and require a ticket for admittance will not be transferable to another session / course as space is limited.

Photography / Video / Recording Release

By registering for this course and paying the registration and/or exhibit fee, participants and exhibitors give consent that any photos, videos, screen grabs or audio recordings taken during



the meeting and at ASDS-related events can be used by ASDS for meeting coverage and future ASDS promotion purposes, without remuneration.

Photography / Video / Recording Policy

Photography, video, audio, screen grabs or any other type of recording is strictly prohibited in all in-person or virtual educational courses, unless performed by an ASDS staff member or official ASDS photographer. Violations of this policy will result in removal from the session. Faculty and staff closely monitor for violation of this policy.

Cell Phones

Cell phones must be placed on silent or turned off while in live educational activities. Attendees should depart the course to take unavoidable calls. Per the policy above, using cell phones or any other device for any type of recording in educational activities is in violation of ASDS policy and will result in removal from the course. Faculty and staff closely monitor for violation of this policy.

Presentation Materials

Presentation materials are for viewing only by registered attendees and may not be copied, distributed or downloaded in any way.

Schedule and Faculty

Published schedules and faculty are subject to change.

Americans with Disabilities Act

ASDS wishes to take steps to ensure that no individual with a disability is excluded, denied services, segregated or otherwise treated differently than other individuals because of the absence of auxiliary aids and services. If you require any of the auxiliary aids or services identified in the Americans with Disabilities Act to attend any ASDS program, please contact the ASDS Education and Meetings Department at 847-956-0900 or education@asds.net.

Further Information

American Society for Dermatologic Surgery 1933 North Meacham Road, Suite 650, Schaumburg, IL 60173

Phone: 847-956-0900 Email: <u>education@asds.net</u> <u>asds.net/AnnualMeeting</u>