

# EXHIBITOR PROSPECTUS

## 2024 ASDS Annual Meeting

**ASDS**  
2024  
Annual Meeting | October 17–20  
Orlando, FL

**Exhibit Dates:  
Oct. 17–19**

Rosen Shingle Creek  
Orlando, Florida



**EXHIBIT  
APPLICATION  
DEADLINE:  
MAY 31**

[asds.net/Annual-Meeting-Exhibits](https://asds.net/Annual-Meeting-Exhibits)

# Why Exhibit?

**ASDS**<sup>®</sup>

**2024**  
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## Meet More than 1,000 Potential Customers

The 2024 ASDS Annual Meeting is a must attend event.

The in-person meeting historically has drawn more than 1,300 attendees. Last year's event drew over 1,200 registrations.

**The ASDS Exhibit Hall Sells Out Quickly Every Year!**

It's your chance to meet, influence and educate the most elite practitioners in the field looking to improve patient care.



**Meet the ASDS Board of Directors:**  
[asds.net/Board-of-Directors](https://asds.net/Board-of-Directors)

## Provide Solutions to Thought Leaders

- The ASDS Exhibit Hall is a hub for innovations in dermatologic surgery, medical dermatology and everything skin!
- 82% of attendees visit the Exhibit Hall primarily to view new products and services.

Join more than 130 industry-leading companies that will display and demonstrate the medical devices and advances that are changing the practice of dermatologic surgery today.

**79%**  
of attendees spent three or more hours in the Exhibit Hall

**82%**  
of attendees have decision-making power in their practice

**84%**  
of attendees are more inclined to purchase an exhibitor's products or services after visiting its booth

**82%**  
of attendees have already purchased or plan to make a purchase of products / services viewed at the meeting

**Make Connections That Matter**

**Submit your exhibit application by May 31 to be included in the first round of booth assignments.**



# Who Attends?

**AS | DS**  
**2024** October 17–20  
 Annual Meeting Orlando, FL

## ASDS Members – The Experts in Skin Health and Beauty.

- ASDS members performed nearly 14 million procedures, a 78% increase since 2012.
- Top procedures: Over 3.5 million skin cancers and over 10.3 million cosmetic treatments.
- In the last eight years, there has been a:
  - 5x growth in body sculpting / contouring procedures.
  - 106% increase in energy-based treatments.
  - 78% increase in soft-tissue fillers.
  - 77% increase in melanoma treatments.
  - 60% increase in wrinkle relaxers.
- The pandemic “Zoom effect” drove 52% new patients with 80% of patients request cosmetic treatments. These included wrinkle relaxing injections (65%), fillers (54%) laser / light / energy-based devices (40%)  
*Results from 2021 ASDS Member Pandemic Impact Survey responders.*



“I think it’s extremely important to exhibit at ASDS. We can interact with the dermatologists, talk about our new products, as well as future products that’ll be coming to the market. It gives us an opportunity to not only meet potential clients of ours, but existing clients too.”  
 —Mike Daley of Allergan Aesthetics, an AbbVie Company

### Procedures Performed by ASDS Members

### Total number of procedures

Skin Cancer Treatments . . . . .	3.5 million
Non-melanoma (3.32 million)	
Laser / Light / Energy-based Procedures . . . . .	4.1 million
Sun Damage (899,000)	
Wrinkles (864,000)	
Injectable Neuromodulators . . . . .	2.3 million
Injectable Soft-tissue Fillers . . . . .	1.6 million
Body Sculpting . . . . .	1,007,000
Cryolipolysis (257,000)	
Chemical Peels . . . . .	418,000
Microneedling . . . . .	238,000
Vein Treatments / Sclerotherapy . . . . .	132,000
Platelet-Rich-Plasma (PRP) for Skin Rejuvenation. . . . .	169,00

# Booth Fees and Payments

**ASDS**  
2024  
Annual Meeting | October 17–20  
Orlando, FL

Join the premier event for dermatology professionals. This one-of-a-kind meeting offers you the opportunity to establish new relationships with customers, strengthen existing relationships and build your brand.

## What is Included With Your Booth?

- 8' high back drape and 3' high side rails (linear booths only).
- 7" x 44" booth identification sign (linear booths only).
- Four complimentary booth personnel badges for the in-person meeting per 10' x 10' booth. (100 sq. ft.).
- One complimentary Meeting Pass for every 100 sq. ft. booth purchased at the in-person meeting, allowing entry to the general and scientific sessions.
- One free pre-registration mailing list two weeks prior to the meeting.
- One free final registration mailing list after the meeting so you can continue to market to key prospects.
- Free listings in the ASDS interactive Exhibit Hall, on the ASDS Annual Meeting website and on the mobile app for the meeting.
- Free listing in ASDS publications, including *Currents*, the ASDS Annual Meeting Preliminary Program / Registration Brochure and the ASDS Annual Meeting Meeting Program.

## 2024 Exhibit Booth Fee

**\$4,650 per 10' x 10' (100 sq. ft.) booth**

View the exhibit floor plan on page 8 or online at [asds.net/Annual-Meeting-Exhibits](https://asds.net/Annual-Meeting-Exhibits).

Exhibit applications, along with full payment, are due May 31 in order to be included in priority point space assignments.

Applications received after May 31 will be assigned exhibit space on a first-come, first-served basis.

## Booth Assignments

All exhibit contracts received on or before May 31 will receive their booth assignment in mid-July via email.

**Submit your exhibit application by May 31 to be included in the first round of booth assignments.**

## How Do I Reserve Exhibit Space?

Applications and deposits can be submitted exclusively on the ASDS website via the online exhibit space application.

**SIGN UP NOW!**

## Show Contacts

### Exhibit Space & Advertising

**Kelly Jena, CMP, DES**  
**ASDS Meeting Manager**  
Direct: 847-956-9142  
Email: [kjena@asds.net](mailto:kjena@asds.net)

### Corporate Partnerships

**Tara Azzano**  
**Executive Director**  
Direct: 847-956-9128  
Fax: 847-956-0999  
Email: [tazzano@asds.net](mailto:tazzano@asds.net)  
Website: [asds.net](https://asds.net)

### Official Decorator and Drayage Contractor

**Shepard Exposition Services**  
6101 West 80th Street  
Indianapolis, IN 46278  
Phone: 317-677-1235  
Fax: 317-389-5524  
Email: [Indianapolis@shepardes.com](mailto:Indianapolis@shepardes.com)  
Website: [shepardes.com](https://shepardes.com)

# Exhibit Schedule

**AS | DS**<sup>®</sup>

**2024** Annual Meeting | October 17–20  
Orlando, FL

## Meeting Location / Headquarters Hotel

Rosen Shingle Creek  
9939 Universal Blvd., Orlando, FL 32819  
Phone: 407-996-9939

Submit your exhibit application by May 31 to be included in the first round of booth assignments.

## Exhibit Schedule

Dates	Exhibitor Registration	Installation of Exhibits	Exhibit Hours	Lunch Hours in the Hall	Networking Breaks in the Hall	Receptions in the Hall	Dismantle of Exhibits
Wednesday, Oct. 16	10 a.m. – 7 p.m.	8 a.m. – 6 p.m.					
Thursday, Oct. 17	7 a.m. – 6:30 p.m.	7 – 10 a.m.	Noon – 7 p.m.	Noon – 1:30 p.m.	3:30 – 4:30 p.m.	6 – 7 p.m.	
Friday, Oct. 18	7 a.m. – 6:30 p.m.		10 a.m. – 7:30 p.m.	Noon – 1:30 p.m.	10 – 11 a.m. 3:30 – 4:30 p.m.	6 – 7 p.m.	
Saturday, Oct. 19	7 a.m. – 5 p.m.		9 a.m. – 1:30 p.m.	Noon – 1:30 p.m.	9:30 – 10:30 a.m.		1:30 – 7 p.m.

**Please Note:** All times in Eastern Time (ET), and are subject to change. Exhibitors with a 400 sq. ft. booth or larger can set up on Oct. 15.

**Exhibit Rules and Regulations** are part of your contract.

**Important Dates and Deadlines** for your exhibit are provided to keep your exhibit plans on track!

View both online at [asds.net/Annual-Meeting-Exhibits](https://asds.net/Annual-Meeting-Exhibits).

## FUTURE MEETINGS

**2025 ASDS Annual Meeting**  
Nov. 13-16 • Chicago, IL



# Boost Your Brand

ASDS exhibitors have access to exciting opportunities that take attendees beyond the booth during the in-person meeting.

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## Digital Branding Signage / Advertisement



Build your brand name and direct physicians to your exhibit booth by advertising / branding on digital signage. This is your chance to showcase your products, promote your brand outside the Exhibit Hall, and encourage attendees to visit your booth and build awareness for your products and services with every hotel guest! For more opportunities [click here](#).

## Industry Hot Topic Education and/or Social Events



*Share your expert knowledge and latest research findings with attendees. Confirmed exhibitors may host an industry supported networking social event or educational session as part of the evening program on Wednesday, Oct. 16, 7 - 9 p.m. and Thursday, Oct. 17, 7 - 9 p.m. All functions during this time need to be confirmed through ASDS as a part of its partnership opportunities.*

## Industry Supported Video Abstracts



Share your expert knowledge and latest research findings with attendees. This is a great opportunity to showcase cutting-edge research, experiments, new techniques, processes or procedures with attendees. Industry abstracts are non-CME and may reference trade names along with company names. Press releases that contain data and findings can be released after the live sessions have concluded on Sunday, Oct. 20. [Click here](#) to submit your Industry Supported Video Abstracts. Submissions Close: Friday, September 13.



# Promote Your Booth

Direct physicians to your booth with special ASDS Annual Meeting advertising opportunities.

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2024  
Annual Meeting  
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## Print and Digital Advertising



### Registration Brochure with Preliminary Agenda

Featured on the ASDS website before the meeting and sent via email.

### Meeting Program

Distributed digitally and viewable on [asds.net/AnnualMeeting](https://asds.net/AnnualMeeting) and the meeting app.



### Website Banner Ads

Featured on [asds.net/AnnualMeeting](https://asds.net/AnnualMeeting).

### Weekly Email Banner Ads

Distributed digitally

## Highlight Your Participation



### Registration Tote Bag

Include a product sample or promotional piece in the physician tote bags given to every medical registrant.



### Hotel Door Drop

Welcome attendees with promotional materials or product samples right at their hotel door prior to the Exhibit Hall opening.



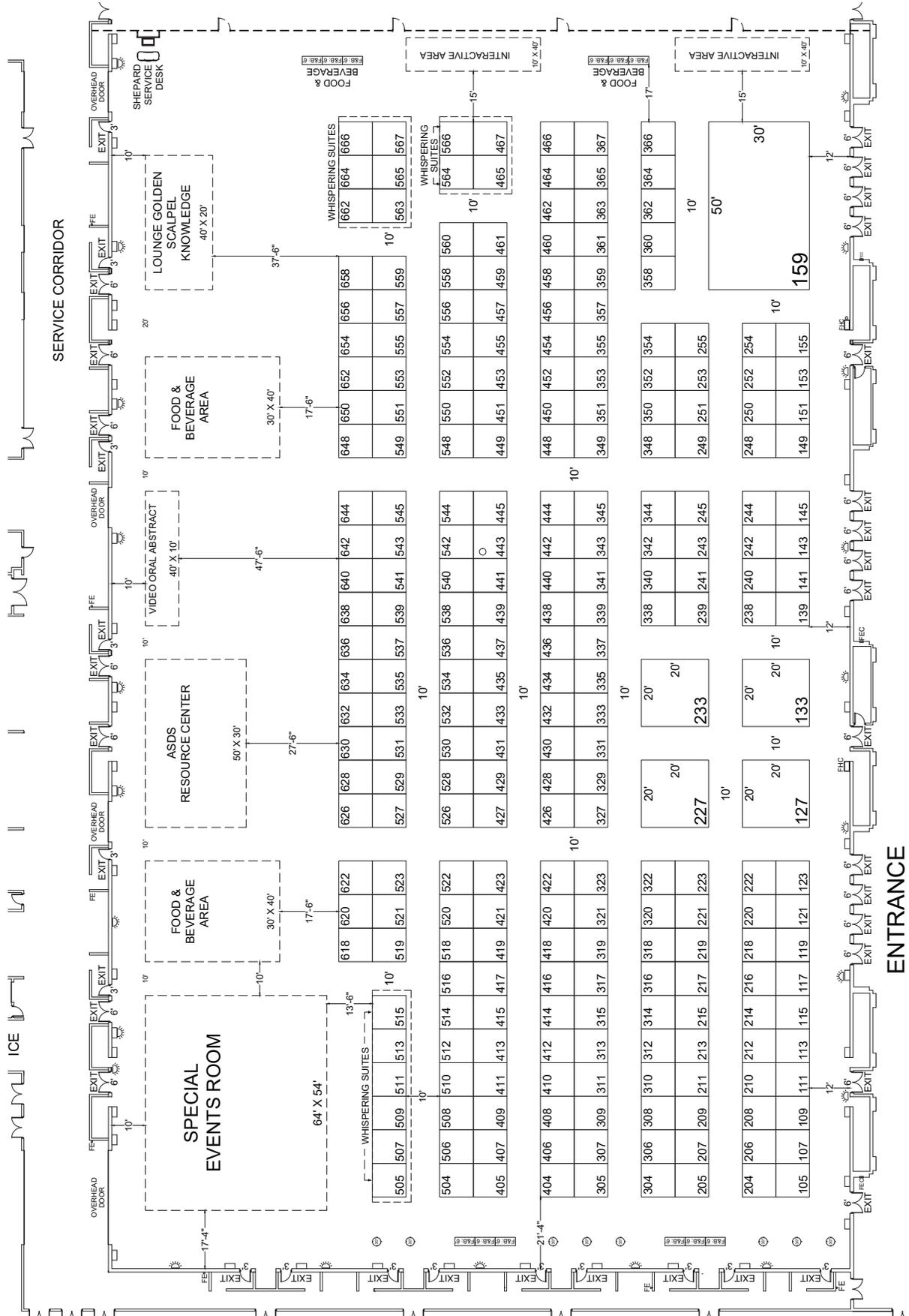
## Traffic-generating Features in the Exhibit Hall

- Activities inside Exhibit Hall
- Industry Product Demonstration Talks
- Daily Lunches
- Weekly Email Banner Ads
- Daily Beverage / Snack Breaks
- ASDS / ASDSA Member Information Center
- Welcome Reception with complimentary drinks and hors d'oeuvres
- Dedicated daily exhibit hours with no competing sessions
- Golden Scalpel Knowledge Bowl Competition
- Sample Saturday giveaway
- Gamification Competition



# Exhibit Floor Plan

2023 ASDS Annual Meeting  
 Exhibit Dates: Oct. 17-19, 2024  
 Rosen Shingle Creek Hotel - Gatlin Ballroom: BCDE - Level 1  
 Orlando, FL



# 2024 Important Dates and Deadlines

**AS | DS**  
**2024**  
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<b>May 31</b>	Exhibit application and full payment due to be included in first round of booth assignments.
<b>Mid-July</b>	Exhibitor Service Kit emailed to exhibit contact and available online (housing reservation information included in Exhibitor Service Kit).
<b>End of July</b>	Booth assignment emailed to exhibit contact if application was submitted by May 31.
<b>Aug. 9</b>	Last day to cancel and receive a partial refund
<b>Aug. 21</b>	Space reservation form due for advertisement in Meeting Program.
<b>Aug. 26</b>	Last day to submit changes to company / product description for Meeting Program. Industry Supported Social Networking application due. Industry Hot Topic Educational Symposium application due. Industry Informational / Product Demo Talk application due.
<b>Sept. 1</b>	Shepard begins receiving advance shipments to the warehouse.
<b>Sept. 2</b>	Space reservation form due for registration tote bag insert / hotel door drop insert.
<b>Sept. 9</b>	Ad materials due for advertisement in Meeting Program.
<b>Sept. 13</b>	Industry video abstract submissions due
<b>Sept. 16</b>	Booth badge registration forms due All tote bag inserts / hotel door drop inserts must be approved.
<b>Sept. 17</b>	Discount order deadline for Shepard (custom furnishings). Exhibitor appointed contractor notification deadline
<b>Sept. 26</b>	Discount order deadline for Shepard (standard furnishings).
<b>Oct. 4</b>	Printed inserts due for registration tote bags and hotel door drops.
<b>Oct. 10</b>	Advance freight warehouse deadline without a late surcharge.
<b>Oct. 11</b>	Advance freight warehouse deadline with a late surcharge.
<b>Oct. 16</b>	On-site freight shipments accepted at the Rosen Shingle Creek.
<b>Oct. 16-17</b>	Exhibitor set-up.
<b>Oct. 17-19</b>	Exhibit Hall is open.
<b>Oct. 19</b>	Exhibit dismantle.



\*All dates listed above are subject to change.



# Exhibit Rules and Regulations

**ASDS**  
**2024** | **October 17–20**  
**Annual Meeting** | **Orlando, FL**

By applying for exhibit space, a company agrees to adhere to all conditions and regulations outlined below and in the Exhibitor Prospectus. The following rules and regulations have been designed for the benefit of all exhibitors. The American Society for Dermatologic Surgery (ASDS) requests full cooperation of exhibitors in their observance. Please be sure that your promotional department or anyone else involved in the arrangement for your exhibit has a copy of these rules and regulations. It is the responsibility of the exhibiting company to see that all booth personnel are aware of and adhere to these rules and regulations and conduct themselves in a professional manner throughout the meeting.

**All matters in question not specifically covered by the rules and regulations are subject to the decision of the ASDS Annual Meeting leadership through the staff. ASDS may grant permission to exhibit subject to such special conditions or limitations as they deem necessary to assure that an exhibitor satisfies the basic criteria for technical exhibits.**

## 1. ADVERTISING AND PROMOTIONS

Exhibit items, advertising literature or pamphlets that are distributed may contain only recognized indications and claims. Advertising in any media that particular products or services have been exhibited at the ASDS Annual Meeting or in a manner that could be construed as an endorsement by ASDS or by its members is prohibited. The use of the ASDS logo, seal of approval, trademarks or other similar property rights, including those that are in disuse, are strictly prohibited in connection with any product or advertising materials displayed or disseminated at the ASDS Annual Meeting. Exhibitors shall not transmit nor permit anyone to transmit a description of any part of the ASDS Annual Meeting by means of radio, television, cable, video or other method of transmission of oral or visual reports without the written permission of the ASDS Executive Director.

Advertising materials cannot be distributed outside the exhibitor's booth. This applies to distributing flyers, handbills, invitations, magazines or other advertising materials to hotel rooms of ASDS Annual Meeting attendees. Canvassing or distributing materials in any part of the facility used by ASDS is forbidden.

## 2. EDUCATIONAL CONTENT

As an ACCME-accredited provider, ASDS must ensure all guidelines are followed with regard to educational content that is fair, balanced and free of commercial bias. As part of the ACCME Guidelines for Commercial Support, there must be clear separation between continuing medical education and any commercial promotional activities. As such, promotions referencing or linking to educational presentations within any ASDS educational content is prohibited, including mention of abstract or session titles, faculty names, etc.

## 3. CONTESTS, DRAWINGS, ETC.

Contests and drawings are permitted with prior approval of ASDS. Requests must be submitted in writing prior to the meeting. The rules must be posted at the booth and include eligibility, date and time of drawing, the words "no purchase necessary to enter,"

how winners are notified, etc. ASDS reserves the right to restrict contests or drawings that it deems inappropriate or unprofessional. Gaming devices of any description are not allowed in the Exhibit Hall. Approved contests and drawings must comply with all local, state and federal laws governing such activities. The exhibitor must agree to indemnify ASDS, its Board of Directors, employees and vendors in the event of any claims arising from the operation of the event or activity.

## 4. AMERICANS WITH DISABILITIES ACT

Each exhibitor shall be responsible for compliance with the Americans with Disabilities Act (ADA) of 1992 with regard to their booth space, including but not limited to wheelchair access.

## 5. ASSIGNMENT OF SPACE

Exhibit space is assigned on a priority point system. The criteria for issuing points is based upon the number of booths purchased, membership in the Industry Advisory Council (IAC), years of participation, level of corporate support and frequency of advertising in ASDS publications, including: 3 points for each booth space purchased, 1 point for every year of participation in the ASDS Annual Meeting, 1 point for every advertisement in the ASDS Annual Meeting Program, 8 points for Diamond Level partners, 7 points for Platinum Level partners, 6 points for Gold Level partners, 5 points for Silver Level partners, 4 points for Bronze Level partners, 3 points for Copper Level partners, 2 points for Brass Level partners and 1 point for Pewter Level partners. The number of points accumulated will determine priority assignment. Assignment of space will be made upon completion, in full, of the application process. Booth size requirements, the booth numbers preferred, date the application was received and proximity of competitive or complementary firms also will be taken into consideration. Notification of acceptance is given upon return of completed contract and payment of space.

Companies that have not exhibited at a past ASDS Annual Meeting will be required to submit product brochures, company literature or product samples to ensure that the products or services exhibited are consistent with the interests and educational values of ASDS. ASDS may refuse to accept the application of any company with a display of goods or services that is not compatible with the general character and objectives of ASDS.

Companies that have merged with, been purchased by or have purchased another company may use the exhibit history from either company, whichever is more favorable, but not the combined history of both companies. The sale of a product, product line, certain technology or certain assets to another company will be considered to transfer priority points only if and to the extent determined by ASDS in its sole discretion.

ASDS reserves the right to change the exhibit floor plan, without consultation of contracted exhibitors, if conflicts arise regarding space requests or conditions that are beyond the Society's control.

ASDS reserves the right to relocate an exhibitor at any time, with the understanding that if the exhibitor does not agree with such relocation to the extent that

the exhibitor cannot participate in the ASDS Annual Meeting, the full payment for exhibit space will be refunded.

## 6. BADGES / BOOTH CONDUCT

All representatives of exhibiting firms must register and wear the official exhibitor badge for admission to and while working in the Exhibit Hall. Company badges will not be accepted in lieu of the official badge. Exhibitors may not deface or mark badges in any manner. Affixing stick-on items, punching, stamping or marking badges is not permitted. Individuals who do not have a badge will not be permitted into the exhibit area. All booth representatives need to be registered with ASDS by Sept. 16, 2024. Your booth fee entitles you to up to four complimentary booth personnel badges for every 10' x 10' booth purchased. If additional booth personnel are needed to staff the booth, please contact [exhibits@asds.net](mailto:exhibits@asds.net).

ASDS has a zero-tolerance policy for false certification of individuals as exhibitor representatives, office personnel of a physician's office, misuse of a member registration badge or any other method used to assist unregistered / registered persons to gain admission to the exhibit floor or scientific sessions. If an exhibitor violates this policy, it will be cause for expelling the violator from the meeting and removing a violator's exhibit from the floor without obligations on the part of ASDS. Any exhibiting company representatives caught misrepresenting themselves at the meeting may cause their company to be prohibited from exhibiting at future meetings.

Exhibit personnel may NOT enter another exhibitor's booth without obtaining permission.

Lingering in the aisles surrounding another exhibitor's booth for the purpose of obtaining product information or distracting other booth personnel is strictly prohibited.

## 7. ASSUMPTION OF RISKS

Assumption of Risks and Release Exhibitor expressly assumes all risks associated with, resulting from, or arising in connection with exhibitor's participation or presence at the Show, including, without limitation, all risks of theft, loss, harm, damage, or injury to the person (including death), property, business, or profits of exhibitor, whether caused by negligence, intentional act, accident, act of God or otherwise. Exhibitor has sole responsibility for its property or any theft, damage or other loss to such property (whether or not stored in any courtesy storage area), including any subrogation claims by its insurer. Neither Show Management nor the Rosen Shingle Creek accepts responsibility, nor is a bailment created, for property delivered by or to Exhibitor. Neither Show Management nor the Rosen Shingle Creek shall be liable for, and Exhibitor hereby releases all of them from, and covenants not to sue any of them with respect to, any and all risks, losses, damages, and liabilities described in this paragraph.



## Exhibit Rules and Regulations (continued)

### 8. CHILDREN

Children under 18 years of age are NOT permitted to enter the Exhibit Hall at any time during the meeting. This restriction includes installation, exhibition and dismantling hours. If children are present, they will be required to leave the hall immediately.

### 9. FOOD AND BEVERAGE

Exhibitors may serve or dispense food and/or beverages on the exhibit floor. All food and beverages served in the Exhibit Hall must be provided by the hotel caterer, with the exception of individually wrapped, bite-sized pieces of candy. Candy may be supplied by the exhibitor. Requests to serve food or beverages must be sent to the Exhibits Manager at [exhibits@asds.net](mailto:exhibits@asds.net).

### 10. SOCIAL AND EDUCATIONAL FUNCTIONS

ASDS approval is required for all exhibitor-hosted social functions, product demonstrations or meetings held during the ASDS Annual Meeting.

Exhibitor meetings and events involving medical personnel may not be scheduled during the Society's educational program, exhibit hours or social activities. Accordingly, meetings and events are permitted at the following times:

Wednesday, Oct. 16 . . . after 8:30 p.m.

Thursday, Oct. 17 . . . after 9 p.m.

Friday, Oct. 18. . . . . after 9:30 p.m.

Saturday, Oct. 19 . . . . . after 9:30 p.m.

### 11. MEETING ROOM REQUESTS

A very limited number of meeting rooms at the Rosen Shingle Creek will be available to exhibitors on a space available basis. All meeting room requests must be submitted to ASDS for approval. Meetings involving medical personnel may not be scheduled during the Society's educational program, exhibit hours or social activities. Only companies exhibiting at the ASDS Annual Meeting may request meeting space. Meeting space requests for under 15 people are not restricted to the above time constraints and may be requested for any time period throughout the meeting.

**Please note:** All meeting room requests must be limited to a duration of one hour or less. Advisory Board Meetings will be permitted to reserve a 2-hour time slot for an additional fee.

### 12. BOOTH ACTIVITIES / DEMONSTRATIONS / AV

The exhibitor is permitted to demonstrate, within the confines of the booth, the firm's equipment and to make informal presentations regarding the product line or service in the booth. However, other attention-getting devices in the form of entertainment, amusement or demonstrations of non-product items or services must be approved in writing by ASDS. Only activities that adhere to the professional manner of the technical exhibits program will be permitted. All demonstrations shall be confined to the space allocated to each exhibitor. The use of other than closed-sound systems will be permitted only with the prior written approval of ASDS. Any exhibit may be closed if deemed to have an excessive noise level.

Inspection of the Exhibit Hall will be made during installation hours. Every effort will be made to advise exhibitors of any deviation from exhibit rules at that time. Exhibitors must make all corrections requested by Show Management at their own expense or risk removal from the exhibition without notice and without obligation on the part of ASDS for any refund whatsoever.

### 13. CANCELLATION / REFUND POLICY

Notification of an exhibitor's decision to cancel or reduce exhibit space must be received via writing to: Show Management, ASDS, 1933 N. Meacham Road, Suite 650, Schaumburg, IL 60173, or via fax (847-956-0999) or email ([exhibits@asds.net](mailto:exhibits@asds.net)).

In the event that the Show is cancelled by ASDS, conference center / hotel or governmental authorities for any reason beyond the control of ASDS (such as acts of God, war, hostilities, pandemics, government regulations, riots, terrorism or any like occurrences), exhibitors, sponsors and attendees will be notified via electronic mail, regular mail or any other reasonable means by Show Management as soon as practicable.

**Cancellations received . . . Refund less 25% on or before Aug. 9 . . . . . of total booth fees**

**Cancellations received after Aug. 9 . . . . . No refund**

No refunds or credits will be issued after the date of the conference and any attempt to withhold or withdraw payments made by exhibitor will be considered a breach of this Agreement and subject to enforcement action by Association.

### 14. FDA REGULATIONS

Exhibitors must abide by all applicable Food and Drug Administration (FDA) regulations, including but not limited to any or all approved requirements. Exhibitors are reminded that the FDA prohibits the advertising or other promotion of investigational or unapproved drugs or devices. Products that are not FDA-approved for a particular use in humans or that are not commercially available in the U.S. will be permitted to be displayed only when accompanied by appropriate signs that indicate the device's FDA clearance status. The signs must be easily visible and placed near the device itself and on any graphics depicting the device. The FDA forbids the promotion of approved drugs or devices for unapproved uses. In addition, under FDA rules, the background of the exhibit must show the generic name of any product featured.

If the FDA or a court of competent jurisdiction determines that a company's exhibit at an ASDS Annual Meeting is in violation of any FDA regulations, including but not limited to the promotional restrictions and rules described above, the company will be subject to sanctions, including but not limited to the exclusion from exhibiting at subsequent ASDS Annual Meetings.

### 15. GIVEAWAYS TO PHYSICIANS

The American Medical Association (AMA) has adopted guidelines governing gifts to physicians from industry. These guidelines have been adopted by ASDS and other medical organizations and by the Pharmaceutical Manufacturers Association. Gifts must be of minimal value, practice-related (related to the physician's

work) and entail a benefit to patients. ASDS, in its sole discretion, shall have the right to prohibit the distribution of any samples deemed objectionable or otherwise inappropriate.

### 16. PHOTOGRAPHY / VIDEOTAPING / AUDIOTAPING

Due to the sensitive nature of many products and services displayed in the Exhibit Hall, the Society requires exhibiting companies to use the official ASDS photographer to take photographs, shoot video or record audio inside the Exhibit Hall. If you'd like to use your own photographer, you must submit a request in writing to ASDS with details clearly stating the alternative photographer and why you're requesting an exception to the official ASDS photographer. Photography / videography is only permitted of your own exhibit booth, activities and personnel. Exhibitors may not photograph another company's exhibit booth.

### 17. GOVERNING LAW

Exhibitors agree that any disputes between ASDS and the exhibitor arising out of the exhibitor's participation in the ASDS Annual Meeting shall be governed by the laws of the State of Illinois.

### 18. LASER PRECAUTIONS

In keeping with the recommended safety precautions for lasers, the Society has adopted the following policies for laser exhibitors in the exhibit area:

- Lasers must be operated in a manner that is consistent with accepted industry safety standards (e.g., ANSI standards and/or American Laser Institute standards). Under no circumstances may lasers be operated in a manner that poses a safety risk to persons standing or walking in the vicinity of the exhibitor's booth. ASDS reserves the right to determine whether a laser poses such a safety risk.
- Lasers must be operated only within a suitable enclosed space with eye protection for those viewing and operating the lasers.
- All demonstrations of CO lasers must be conducted in clear plastic boxes with all sides enclosed, including the top. Smoke evacuators must be used.
- Appropriate plastic colored cubicles must also be available for any other type of laser being used, including dye, KTP, diode, ND:YAG, alexandrite and ruby lasers.
- Appropriate eye and electrical protection must also be required for non-laser light source and radiofrequency devices.

The Society may conduct random inspections of laser exhibitors during the course of the exhibition. Companies will be required to comply with any judgment related to safety concerns issued by ASDS. Failure to comply with these policies will result in the denial of the use of lasers in connection with the exhibit.

### 19. LIABILITY AND INDEMNIFICATION

The exhibitor will be fully responsible for any claims, liabilities, losses, damages or expenses relating to or arising out of any injury to any personnel of the exhibitor or to any other person or any loss of or damage to any property of the exhibitor or any other property where such injury, loss or damage is incident to, arises out of or is in any way connected with the exhibitor's participation



## Exhibit Rules and Regulations (continued)

in the ASDS Annual Meeting and exhibits program, and the exhibitor shall protect, indemnify, hold harmless and defend ASDS, its officers, directors, agents, members, servants and employees from and against any and all such claims, liabilities, losses, damages and expenses, provided that the foregoing shall not apply to injury, loss or damage caused by or resulting from the negligence or willful misconduct of ASDS, its officers, directors, agents, members or employees of the Rosen Shingle Creek or its agents, servants or employees. The exhibitor further waives any claim against ASDS, its officers, directors, agents, members, servants and employees arising out of the oral or written publication or reproduction of any statement made in connection with the ASDS Annual Meeting by anyone not an employee of ASDS concerning the exhibitor or his / her exhibits, products or services.

In case any part of the exhibition hall is destroyed or damaged so as to prevent ASDS from permitting an exhibitor to occupy assigned space during any part or the whole of the exhibition period – or in case the occupation of assigned space during any part or the whole of the exposition period is prevented by strikes, acts of God, national emergency or other cause beyond the control of ASDS – then the exhibitor will be charged for space only for the period the space was or could have been occupied by the exhibitor; and the exhibitor hereby waives any claim against ASDS, its directors, officers, agents, members or employees for losses or damages that may arise in consequence of such inability to occupy assigned space.

### 20. BOOTH CONSTRUCTION

All booths are 10' x 10' or multiples thereof. Linear booths will be equipped with an 8' high back drape and 3' high side rails. Linear booths also will be provided with a 7" x 44" identification sign displaying the exhibitor's name and booth number. All exposed parts of displays must be finished so as to present an attractive appearance when viewed from the aisles or from adjoining exhibits. If other exhibitors or ASDS object to any exposed portions of a display, the exposed portions will be draped by ASDS and billed to the exhibitor. All tables used in an exhibit space must be skirted.

#### Linear Booths

Linear booths (including corner booths) must not exceed 8' in height. Any construction that extends above the 3' high side rail dividers shall not extend more than one-half of the distance from the back wall of the exhibit, nor will any display be allowed to limit or otherwise interfere with other exhibits.

#### Island Booths

An island exhibit is an open area of exhibit space with aisles on all four sides. The maximum booth height for island exhibits is 10'. Island exhibits may occupy 100% of the rental space but must maintain a 50% see-through effect on that portion of the booth up to 8' in height so as not to block booths located on any side of the island.

**Hanging signs are not permitted.**

### 21. CRATE AND CARTON REMOVAL, ACCESSIBLE STORAGE AND RETURN

Empty crates and cartons will be removed to storage and returned to your booth at the end of the show. Nothing may be stored behind booths or back wall drapes. The Society, Shepard Exposition Services, the Fire Marshal and the Rosen Shingle Creek will inspect all exhibits to ensure compliance.

"Empty" labels are available at the Shepard Service Desk located near the Exhibit Hall. Empty stickers are to be placed on all cartons and crates that are ready for removal and storage. Do not store products or literature in crates or cartons marked "Empty" as they are not accessible during the show.

If you require access to storage for materials you will need during the show, you may make arrangements at the Shepard Service Desk. Materials for handouts must be limited to a one-day supply and must be stored neatly within the booth and not behind your back wall.

### 22. CLEANING

The Society provides aisle cleaning and cleaning crews for general Exhibit Hall cleanup before the opening of the show and each evening. Exhibitors must arrange, at their own expense, individual booth cleaning. Order forms for booth cleaning will be included in the Exhibitor Service Kit emailed to exhibitors in June.

### 23. PRODUCTS / SERVICES EXHIBITED

Any products or services exhibited (or referred to) must normally be manufactured or supplied by the exhibitor. In addition, any products or services exhibited (or referred to) – and the manufacturer's policies regarding recommended use of such products or services – must be consistent with the interests and educational values of the ASDS. ASDS may refuse to accept the application of any company or person whose display of goods or services is not compatible, in the sole opinion of ASDS, with the general character and objectives of the ASDS Annual Meeting. At its discretion, ASDS may require the exhibitor to provide additional information regarding its products / services.

### 24. OTHER ASDS REGULATIONS

ASDS shall have the sole authority to interpret and enforce all rules and regulations governing exhibitors at the ASDS Annual Meeting. Any and all matters not specifically covered herein are subject to decision by ASDS. These rules and regulations may be amended at any time by ASDS upon written notice to all exhibitors. Each exhibitor expressly agrees to be bound by the rules and regulations set forth herein and by any amendments thereto adopted by ASDS from time to time. Any exhibitor or exhibitor representative who, in the opinion of ASDS, conducts himself or herself unethically may immediately be dismissed from the Annual Meeting without refund or other appeal.

### 25. SECURITY

The Society will provide security on a 24-hour basis from the beginning of set-up through dismantling. Furnishing of this service is not to be construed to be any assumption of obligation or duty with respect to the protection of the property of the exhibitors, which shall at all times be the sole responsibility of each exhibitor. ASDS, Rosen Shingle Creek or any of its officers,

agents or employees shall not be liable for any act of omission of such watchmen. Exhibitors must take precautions to protect their property against pilferage.

### 26. SELLING IN EXHIBIT SPACE

Sales of and order placement for merchandise or services are permitted in the Exhibit Hall, providing all transactions are conducted in an appropriate, professional and businesslike manner. No exhibitor may display signs advertising the price of any items or services available for sale. Any products for sale must be the exhibitor's own merchandise. It is the responsibility of the exhibitor to have all licenses, permits and / or registrations as required by the city, municipality and / or the state of Illinois. The exhibitor is responsible for all collection and remittance of all sales, use or other applicable taxes.

### 27. SMOKING

ASDS has established a non-smoking policy for the ASDS Annual Meeting. This applies to the entire meeting.

### 28. STAFFING SCHEDULE

As a courtesy to the physicians attending and to your fellow exhibitors, exhibitors must open their booths at the officially designated time each day and staff their booths throughout each day of the meeting, during all exhibit hours, until scheduled closing of the exhibits at 1:30 p.m. on Saturday, Oct. 19. On the days of the exhibition, exhibitors will be admitted to the hall beginning 60 minutes prior to show opening and may remain in the Exhibit Hall up to 30 minutes after the close of the show. Any company that tears down its booth early or does not staff its booth during designated exhibit hours will have priority points deducted and may not be permitted to exhibit at future ASDS Annual Meetings.

### 29. SUBLETTING / SHARING OF SPACE

No part of any exhibit space assigned to an exhibitor may be reassigned, sublet or shared with any party by that exhibitor.

### 30. VIOLATIONS OF RULES AND REGULATIONS

Specific punitive actions may be taken against companies that are determined by ASDS to have violated any provision of these rules and regulations. The action taken will be determined on the basis of the particular circumstance of each case, but in cases involving major violations the action may include immediate closing of an exhibit without refund to the exhibitor or exclusion from future technical exhibit programs.

### FOR ADDITIONAL INFORMATION

For questions regarding exhibiting at the 2024 ASDS Annual Meeting, please contact:

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